

Inspired?



Application for Undergraduate Admission

Application for undergraduate admission

Please type or print clearly in ink and complete all applicable sections. \$40 application fee required.

Term/year you expect to begin classes: Fall, late August 20__ Spring, early January 20__ Maymester, early May 20__
 Summer I, late May 20__ Summer II, July 20__

Personal information

Social Security Number _____ Intended major code (see page 3) _____

Legal last name _____ Suffix _____ Legal first name _____ Middle name _____

Other names under which we may receive your records _____ Preferred name _____ E-mail address _____

Address (mail will be sent to this address) _____ City _____ State _____ Zip _____ County _____

Present address (if different) _____ City _____ State _____ Zip _____ County _____

Permanent area code and telephone _____ Present area code and daytime telephone _____ Cell phone _____

Entering status: Freshman Transfer Applicant date of birth (mm/dd/yy): _____ Gender: Male Female
 I will be: full-time part-time
 I will be a: day student evening student
 I will be living: on campus off campus with family

The University of South Carolina is required to collect information on the ethnic and racial composition of its student body and report this information to the U.S. Department of Education.

Do you consider yourself to be either Hispanic, Latino, or of Spanish origin? Yes No

Please select one or more of the following groups with which you identify:

American Indian or Alaskan Native Asian White
 Black or African American Native Hawaiian or Other Pacific Islander

Family contact information

Name of parent, guardian, or closest relative _____ Relationship _____ Area code and telephone number _____

Address _____ City _____ State _____ Zip _____

E-mail address _____

Did either of your parents receive a degree from University of South Carolina Upstate? If so, name of parent(s)? _____
 Mother Father Both

High school information (Guidance Counselor section on back)

Name of high school _____ City _____ State _____

Dates of attendance: from _____ to _____ Date (or anticipated date) of graduation: _____

Have you graduated? Yes No GED State _____ Year _____

SAT/ACT scores are required for students under the age of 22. (If you are 22 or older, these scores are not required.)

Have you taken the College Entrance Examination Board's SAT? Yes No Month _____ Year _____

Have you taken the American College Test (ACT)? Yes No Month _____ Year _____

Did you ask the Testing Center to send the results to USC Upstate? Yes No

If you plan to take or retake the ACT/SAT in the future, when will you do so? _____

If you are presently in high school, list all courses you are taking or plan to take during your senior year and how many credits each is worth.

Course	Credit	Course	Credit

For office use only:	B/T	Major	Geog.
	R/N	Source	H.S.

List any honors, interests, activities, clubs, organizations, etc., in which you have participated (i.e., drama, art, leadership):

College information

Have you ever attempted any college classes or do you expect to attempt college classes before entering USC Upstate? Yes No

If yes, list the names and dates of attendance, including any University of South Carolina campus course work, of all colleges beginning with the earliest dates, whether or not you expect to transfer credit.

All students are required to have an official transcript from every institution they have attended mailed or sent electronically directly to the USC Upstate Office of Admissions by the issuing institution. Our school code is 00695100 for electronic transcripts.

Name of College	City, State	Dates of Attendance (Month/Year)	
		from	to

Where do you prefer to take the majority of your USC Upstate classes? Spartanburg Campus Greenville Campus

Are you currently enrolled in any college classes? Yes No If yes, which college? _____

When do you expect to complete your final courses prior to enrollment at USC Upstate? _____

Are you eligible to return to the last college attended? Yes No If no, due to: academic suspension disciplinary action

Do you plan to receive a degree from USC Upstate? Yes No

Have you completed a bachelor's degree? Yes No If yes, why do you want additional undergraduate credit? (Explain below.)

Citizenship information

Note: Effective January 1, 2009, all students must provide proof of citizenship before being allowed to enroll in classes at the University. A separate Citizenship Status Verification form will be mailed directly to the student following acceptance to the University. See the back of this application for more information.

Complete the following information.

Citizenship: U.S. citizen U.S. permanent resident alien (submit a copy of both sides of resident alien card) I am not a U.S. citizen

Foreign, citizen of _____, Visa Status _____
(country)

Residency information

Note: No person is eligible for in-state status unless he/she is domiciled within South Carolina. A person does not acquire a domicile in South Carolina until he/she has been a legal resident of the state for 12 consecutive months immediately preceding registration for the term for which in-state status is claimed or meets state requirements for domicile. Contact the Office of Admissions at 864-503-5246 or 1-800-277-8727 for information on the South Carolina residency requirements.

How long have you been a legal resident of South Carolina? (years) _____ from (mo/yr) _____ to (mo/yr) _____

Addresses where you have physically resided for the past two years:

From (mo/yr)	To (mo/yr)	Address	City/State	From (mo/yr)	To (mo/yr)
		Address	City/State		

Employment for the past two years (if you are a dependent, indicate parent, spouse, or guardian's employment; if none, please explain source(s) of support):

Employer	City/State	Full-time or Part-time	From (mo/yr)	To (mo/yr)
Employer	City/State	Full-time or Part-time	From (mo/yr)	To (mo/yr)

Have you been considered a resident of any other state since you have been a legal resident of South Carolina? _____

If you moved to South Carolina within the past two years, what prompted you to move to this state? _____

If you are under 25 years of age:

City and state where your parents reside: Mother _____ Father _____

When were you last claimed as a dependent? _____ Who provided the majority of your support last year? _____

International applicant only

City of Birth _____

Country of Citizenship _____

Will you need a Certificate of Eligibility (Form I-20) in order to obtain a student visa?

Yes No (If no, what type of Visa do you have?) _____

What language is spoken in your home? _____

Have you taken the TOEFL? Yes No Month ____ Year ____

Certified Statements or affidavits of finances are required before an I-20 is prepared.

Address where I-20 should be mailed:

Postal address _____

City _____

State _____

Zip _____

The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status.

Undergraduate academic programs

Business Administration and Economics Code Major	640/620	Communication (Electronic Media)*	Nursing
991/205 Business Administration (Accounting)*	640/600	Communication (Journalism)*	Code Major
991/991 Business Administration (General Business)*	640/762	Communication (Speech)	050 Nursing*
991/228 Business Administration (Economics/Finance)	640/110	Communication (Theatre)	051 Nursing (must have R.N. license)*
991/220 Business Administration (Management)	115	English	
991/225 Business Administration (Marketing)	106H	Pre-Speech Pathology	Nonprofit Administration
	184	Spanish	Code Major
			994 Nonprofit Administration
Education		Interdisciplinary Studies	Social and Behavioral Sciences
Code Major		Code Major	Code Major
311 Early Childhood Education*	910	Interdisciplinary Studies*	587 Criminal Justice*
310 Elementary Education*	910C	Interdisciplinary Studies— Pre-Chiropractic*	136 History
312 Middle Level Education*		Students must have earned more than 30 hours in trans- fer credit before being eligible for the Interdisciplinary Studies major.	157 Political Science
312/501 Middle Level Education (Mathematics/Science)			160 Psychology
312/502 Middle Level Education (Mathematics/Social Studies)		Information Management and Systems	175 Sociology
312/503 Middle Level Education (Mathematics/English)		Code Major	Undeclared
312/504 Middle Level Education (Science/Social Studies)	170B	Information Management and Systems (Business)*	Code Major
312/505 Middle Level Education (Science/English)	170C	Information Management and Systems (Media)*	100 Undeclared
312/506 Middle Level Education (Social Studies/English)	170E	Information Management and Systems (Education)*	Pre-Professional Programs
329/761 Physical Education (Fitness-Recreation)	170H	Information Management and Systems (Healthcare)*	Code Program
329 Physical Education (Teacher Education)			106U Pre-Chiropractic
373/106 Secondary Education (Biology)		Mathematics and Computer Science	106T Pre-Dental
373/109 Secondary Education (Chemistry)		Code Major	106E Pre-Engineering
373/115 Secondary Education (English)	108/990	Computer Science	100L Pre-Law
373/136 Secondary Education (History/Social Studies)	132	Computer Information Systems*	106M Pre-Medical
373/145 Secondary Education (Math)	132N	Computer Information Systems (Networking and Information Security)	106W Pre-Occupational Therapy
373/184 Secondary Education (Spanish)	132S	Computer Information Systems (Systems Analysis)	106Y Pre-Optometry
386 Special Education* (Learning Disabilities)	145	Mathematics	106X Pre-Pharmacy
	145/745	Pure Mathematics	106Z Pre-Physical Therapy
	145/746	Computational Mathematics	106P Pre-Physician Assisting
			106V Pre-Veterinary Medicine
			* Upper division courses for degree completion also available on the Greenville Campus.
Fine Arts, Communication Studies, Languages and Literature		Natural Sciences and Engineering	
Code Major		Code Major	
320 Art Education	106	Biology	
104/171 Art Studio (B.F.A., emphasis in Graphic Design)	109	Chemistry	
	109	Chemistry (Forensic Science)	
	430	Engineering Technology Management	

Student agreement

I hereby certify that the information in this application is complete and accurate. I understand that withholding or falsifying information on this application is cause for immediate cancellation of registration from the University. I further understand that the University may find it necessary to request additional information from my previous colleges or schools, and I grant permission to my previous schools to release this information to the University of South Carolina Upstate.

Student's signature _____

Date _____

Have you remembered your \$40 application fee? This fee is non-refundable.

Admission information

Admission Procedures

Admission to the University of South Carolina Upstate is based on past academic achievement and a demonstrated aptitude for college-level work. All required credentials must be received before a final decision can be made. Please carefully follow guidelines as given.

Freshman admission

Applicants who have attempted no formal course work beyond high school are classified as freshmen. Freshman applicants must submit the following:

- Completed application and non-refundable \$40 application fee.
- Official high school transcript or official General Educational Development (GED) score report.
- SAT or ACT scores if under the age of 22.
- SAT or ACT writing score if graduation from high school is in 2006 or after.

Transfer admission

A transfer applicant is a person who has graduated from high school or has received a GED certificate and who has attempted course work at a college, university, or technical institution. Transfer applicants must submit the following:

- Completed application and non-refundable \$40 application fee.
- Official final transcripts from all schools attended. Transcripts must be mailed or sent electronically directly to the USC Upstate Office of Admissions by the institution. Our school code is 00695100 for electronic transcripts. Hand-delivered transcripts are not accepted as official. Note: Official transcripts received by USC Upstate cannot be returned to students or forwarded to other institutions.
- Official high school transcript or official General Educational Development (GED) score report if fewer than 30 semester hours have been attempted.
- SAT or ACT scores if under the age of 22 and fewer than 30 semester hours have been attempted.

International students

Applicants who are citizens of other countries are considered international students and must submit a completed application form and a completed international student packet. Contact the Office of Admissions for further details.

Readmission of former degree-seeking students

Persons previously enrolled at USC Upstate who have missed either a spring or a fall semester must submit an application for readmission to the institution, available in the Admissions Office or on the Web site.

Applicants who have attempted course work at another college or technical school since last attending USC Upstate must meet admission requirements as listed under transfer admission. Submit credentials as listed under transfer admission.

Notification of admission

The USC Upstate Office of Admissions will provide the following:

- During the same week an application is received by the Office of Admissions, the applicant will be sent notification of receipt.
- Thirty days after all required credentials are received from an applicant, he or she will be mailed notification of the admission decision.

Advisement tests

Advisement tests will be administered to all newly accepted freshmen. Accepted transfer students will be notified if testing is required. Test results are used by academic advisors for scheduling appropriate courses.

Orientation and registration

Students should plan to attend an orientation program prior to beginning classes. During the program students will meet with their academic advisors, register for classes, and discover opportunities available at USC Upstate. Orientation dates will be sent to students after an applicant is admitted to the University.

Residency requirements

USC Upstate assesses tuition and fees upon the basis of state residency. South Carolina law defines residents as "persons who have been domiciled in South Carolina for a period of no less than 12 months with an intention of making a permanent home therein." The initial resident status determination is made at the time of admission and prevails until such time that a student establishes a proper claim to residency as defined by the laws of South Carolina. Any student who is discovered to have been improperly classified as a South Carolina resident will be reclassified as a nonresident and will be required to pay differences in fees.

Persons having questions about residency are encouraged to obtain a Residency Application Package from the Office of Admissions or visit the USC Upstate Web site. An appointment with the admissions staff to discuss residency requirements may be arranged.

Disability services

Students with disabilities are assisted through the Office of Disability Services. The staff works toward accessibility for all University programs, services, and activities in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Services offered include priority registration, test proctoring, classroom adaptation, sign language interpreter, reader, and note taker. If you have a disability or are concerned that you may have a disability and need assistance, contact the Office of Disability Services.

Jeanne Clery disclosure of campus security policy and campus crime statistics act

In accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the University of South Carolina Upstate has prepared its Annual Security Report. The report includes statistics from the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by the University, and on public property within or immediately adjacent to and accessible from campus. It also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. For a copy of this report, contact the University Police Department, Palmetto Villas Building I, 800 University Way, Spartanburg, SC 29303, (864) 503-5269, or go to www.uscupstate.edu/campus_services/police.

Proof of citizenship

USC students must present proof of citizenship or lawful presence in the U.S. before enrolling. This policy has been adopted by the University in order to comply with section 59–101–430 of the South Carolina Code of Laws, as amended, which requires that lawful presence in the United States is verified before enrollment at any public institution of higher education. Verification of immigration status for non-citizens will be conducted by International student officials. For other students, a proof of citizenship verification process has been adopted to deter and prevent false claims of citizenship by unlawful aliens attempting to evade the eligibility requirements of section 59–101–430. Students who are not verified as citizens during the Federal financial aid application (FAFSA) process must present proof of citizenship in the form of one of the following acceptable documents:

- Copy of the South Carolina driver's license if the student first became a licensed driver in the state after January 1, 2002;
- A Certified Birth Certificate indicating that you were born in the United States or a territory of the United States. The University can accept photocopies of Birth Certificates, but we reserve the right to demand production of the certified original in the event we have any questions about whether the copy is true and accurate, or in the event any of the information on the copy is unreadable;
- Current U.S. Passport or U.S. Passport that has not been expired more than 10 years;
- Certificate of Naturalization—USCIS Form (N–550 or N–570);
- U.S. government issued Consular Report of Birth Abroad;
- Certificate of Citizenship (N–560 or N–561);
- Unexpired U.S. Active Duty/Retiree/Reservist Military ID Card (DOD DD–2)

For more information: <http://registrar.sc.edu/html/citizenshipverification.stm>

Important numbers

Admissions	(864) 503-5246	Student Life	(864) 503-5106
Financial Aid	(864) 503-5340	Fee Payment	(864) 503-5326
Records	(864) 503-5220	Meal Plans	(864) 503-5900
Residential Life	(864) 503-5422	Office of	
Health Services/ Immunizations	(864) 503-5191	Disability Services	(864) 503-5195
Bookstore	(864) 503-5167	Student Success Center	(864) 503-5392

Student name _____ SSN _____

Counselor's information for freshman applicant (to be completed by counselor or principal only)

To high school guidance personnel: After completing the counselor's section below, please enclose a copy of the student's transcript, including all college admission test scores, and mail to the USC Upstate Office of Admissions.

High School CEEB

This applicant ranks _____ in a class of _____ students. If school does not rank, please estimate: _____ in a class of _____ students.

The student's GPA is _____ on a scale of _____.

Additional comments or evaluation:

Date _____ Counselor's name (please print) _____ School telephone number (with area code) _____

Counselor's e-mail address _____



For more information, contact us at:
USC Upstate
Office of Admissions
800 University Way
Spartanburg, SC 29303
864-503-5246
800-277-8727
admissions@uscupstate.edu
www.uscupstate.edu