



Campus Recreation

Club Sport Council Tier/ Point system

The Club Sport Council Tier/ Point system should be a reflection of a club's involvement, accountability, leadership, success, and expenses. The budget points are used as a budgeting guideline to assist USC Upstate Campus Recreation in allocating court space and other entities but are not considered an absolute criterion when funding. A club's points and tier level may also be taken into consideration when determining practice times and post-season or discretionary allocations.

Classification/Tier System

A club must fill out a tier application at least a month before budget hearings if they are requesting to move up a tier. Justification of each characteristic should be based on the season most recently completed and should not be based on a prediction for the next competition season. If a club is elevated in their tier level, the new tier will take effect prior to the budget hearings. All club's tier levels can also be moved down in their tier level upon yearly reviews prior to the budget hearings. Clubs can petition to move up to Gold from Bronze or Silver through a formal presentation to the Assistant Director or Club Sports Council and an unbiased outside individual on staff. Gold can be moved down a tier level upon yearly review by the Assistant Director during a formal meeting with the club executives.

The tier levels are as follows:

Gold

Gold is the highest tier. Gold level club will have first priority in practice space and any allocation of funding if any becomes available (Max of \$250 per Academic Year). Gold level clubs can request to host a collegiate regional and/or national championship event (located on-campus or off-campus) with the event planning assistance of the Assistant Director. Gold level clubs are eligible to receive department recognition.

(Gold Clubs must meet 7 additional characteristics)

- Must have 15-20 Registered Participants with the Club Sport Program



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- Must participate in 2 Community Service Events with 30% member participation
- Host/Travel to 6 or more collegiate competitions, exhibitions or seminars
- Be a member of a national or college league and compete in the regional or national tournament
- Generate a minimum of \$300 in fundraising, sponsorships or donations per academic year
- Require attendance to practice or has tryouts in order to compete
- Have a registered coach/instructor with completed paper work on file

Silver

Silver is the second highest tier designated for clubs that are moderately competitive and on the verge of competing at the national level on a consistent basis. Silver level clubs have second priority in practice space allocations and any supplemental funding from the Department of Campus Recreation (Max of \$150 per Academic Year). Gold level clubs can request to host a collegiate regional and/or national championship event (located on-campus or off-campus). Silver level clubs have first priority when petitioning to be a Gold level.

(Clubs must meet 6 additional characteristics)

- Must have 10-15 Registered Participants with the Club Sport Program
- Compete/Host in at least 6 tournaments, competitions, exhibitions or seminars
- Must participate in 2 Community Service Events with 30% member participation
- Generate a minimum of \$200 in fundraising, sponsorships or donations per academic year
- Require attendance to practice or has tryouts in order to compete
- Be a member of a national or college league

Bronze

Bronze is the lowest level tier receiving funding. Bronze level tier has lowest priority in practice space and any supplemental funding from the Department of Campus Recreation (Max of \$100 per Academic Year). This level also designates clubs that may be in a rebuilding stage.

(Clubs must meet 5 additional characteristics)

- Must have 5-10 Registered Participants with the Club Sport Program
- Must participate in 2 Community Service Events with 30% member participation
- Generate a minimum of \$100 in fundraising, sponsorships or donations per academic year
- Compete/Host in at least 1 tournament, competitions, exhibitions or seminars



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- Practice twice a week while in season
- Be a member of a national or college league

Black

Black is not a fund receiving tier. This tier is designated for new sport clubs. Black level clubs can move up to Silver or Bronze after a semester through a formal presentation to the Club Sports Council and Assistant Director.

(Clubs must meet 3 characteristics to be consider an Active Club Sport)

- Practice twice a week while in season
- Host/Attend at least 1 instructional seminar, event, fundraiser, or competition
- Must have 5 Registered Participants with the Club Sport Program
- Be a member of a national or college league

Earning Points

The Club President is responsible for monitoring the point system, but individual clubs are responsible for submitting documentation. Documentation is not necessary to receive the attendance and administration points, these will be documented by the Assistant Director of Sport Clubs. If a club wishes to find out how many points they have earned they can e-mail mmedlin@uscupstate.edu email for a detailed description.

Updates on points will be available at each Club Sport Council meeting.

Point Categories

All recommendations are approved by USC Upstate Campus Recreation and are to be implemented during the same calendar year.

- Officer Training
- Student Organization requirements
- Attendance at council meetings
- Fundraising
- Documentation/Administration



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- Travel
- Discipline
- Community Service
- National Qualifying Comp.
- Involvement

The point system is intended to measure and reward the level of compliance of individual club sports with the policies stated in the sport club manual and university regulations. Higher point totals may result in greater funding and priority facility space allocations in the subsequent year. Points are awarded to clubs based on several categories including attendance at mandatory training and meetings, completion of required forms, and collection of dues. Points are deducted based on failure to complete forms, violation of facility usage and University rules. Sport clubs can earn supplementary points through activities such as community service which, though encouraged, are not mandated under the point system. These extra points will not substitute for points lost through any type of non-compliance with the point system, but may instead be taken into account in the allocation of any leftover funds, should they exist.

+1 Point

- Once a week check of sport club mailbox (documented by staff)
- Once a week face to face verbal update of sport club activities (documented by staff)
- Attendance at Sport Club Council Meeting (2) sport club officers/Designates
- Submit and distribute of sport club council meeting agenda (per manual)
- Submit and distribute of sport club council business meeting minutes (per manual)
- Submit of complete Travel Itinerary Request Form per deadline
- Submit of all approved travel reimbursement forms per deadline
- Submit of any required special event forms per deadlines
- Submit and distribute new proposed fiscal budget per deadline
- Submit of complete official contract per deadline
- Submit of Game Contract Agreement per deadline



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- Submit Funding request sport club director prior to deadline
- Effective communication, timely response to email information request per deadline

+2 Points

- Submit Fall Membership Roster (hard copy/electronic copy)
Excel format to include Case email address per participant per deadline
- Submit Spring Membership Roster (hard copy/electronic copy)
Excel format to include Case email address per participant per deadline
- Submit Fall Membership Dues by established deadline
- Submit Spring Membership Dues by established deadline
- Submit Membership Release Forms per established deadline
- Deposit of fundraising profits per deadlines
- Fall Membership Information (mini 10 members; agenda, etc)
- Spring Membership Information (mini 10 members; agenda, etc)

+3 Points

- Return sport club equipment for summer storage per deadline
- Submit Fall practice and competition schedule per deadline
- Submit Spring practice and competition schedule per deadline

+1-5 Points

- Submit complete and detailed Fall Semester Report per deadline
- Submit complete and detailed Spring Semester Report per deadline
- Community Service

-1 Point



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- Failure to once a week check of sport club mailbox (documented by staff)
- Failure to once a week face to face verbal update of sport club activities (documented by staff)
- Failure to attendance at Sport Club Council Meeting (3) sport club officers/Designates
- Failure to Submit and distribute of sport club council meeting agenda (per manual)
- Failure to Submit and distribute of sport club council business meeting minutes (per manual)
- Failure to Failure to Submit and distribute of proposed fiscal budget per deadline
- Failure to Submit complete official contract per deadline
- Failure to Submit Game Contract Agreement per deadline
- Failure to Funding request sport club director prior to deadline
- Failure to response to email information request by deadline

-2 Points

- Failure to Submit Fall Membership Roster (hard copy/electronic copy) Excel format to include Case email address per participant per deadline
- Failure to Submit Spring Membership Roster (hard copy/electronic copy) Excel format to include Case email address per participant per deadline
- Failure to Submit Fall Membership Dues by established deadline
- Failure to Submit Spring Membership Dues by established deadline
- Failure to Submit Membership Release Forms per established deadline
- Failure to Deposit of fundraising profits per deadlines
- Failure to conduct Fall Membership Information (mini 10 members; agenda, etc)
- Failure to conduct Spring Membership Information (mini 10 members; agenda, etc)

-3 Points



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- Failure to Submit sport club equipment for summer storage per deadline
- Failure to Submit Fall practice and competition schedule per deadline
- Failure to Submit Spring practice and competition schedule per deadline
- Repetitive Failure to follow sport club form submission policy and procedures

-5 Points

- Failure to Submit Fall Semester Report per deadline
- Failure to Submit Spring Semester Report per deadline