

NUMBER: ACAF 1.01
SECTION: Academic Affairs
SUBJECT: Recruitment and Appointment of Academic Administrators.
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Policy for: All Campuses
Procedure for: All Campuses
Internal Procedure: USC Upstate
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I. Policy

<http://www.sc.edu/policies/acaf101.pdf>

II. Procedure

Salary Basis Conversion for Unclassified Administrators with faculty rank who receives promotion and tenure while being an Unclassified Administrator

The salary basis for an Unclassified Administrators with faculty rank is 12 months; if the administrator is due an increase in pay for promotion and tenure while in the position of an administrator, the administrator will receive the increase to the 9 month basis, the salary must be annualized. If the administrator returns to faculty status (9 months) the salary basis will be adjusted accordingly to reflect the increase of the promotion. If the Unclassified Administrators with faculty rank receives an increase in pay for any other reason than promotion and tenure, the increase will be added to their 12 month basis.