



UNIVERSITY OF
SOUTH CAROLINA
UPSTATE

Verification of Military Service

Student Account Services

(Undergraduate Student Only)

Name of Student: _____ Semester: _____
VIP ID Number: _____

This is to certify that the above named individual is either on Active Duty, in the National Guard, or in the Military Reserves as of _____. This certification entitles the individual to a tuition rate applicable to Active Duty service members. **Please submit a valid copy of your orders or a Memorandum on your Unit's letterhead stating the location of your Duty Station, unit address and contact information (signed by the Educational Services Officer) for verification of Military Service along with this form. This form and the required documentation must be given to our office every semester.**

Please check the appropriate status that applies to the student:

_____ Active Duty _____ National Guard _____ Military Reserves

By signing this document, you are acknowledging that all information listed is honest and accurate as of the date listed.

Name of Educational Services Officer

Military Installation

Signature of Educational Services Officer

Date

Signature of Student

Date

Return to:
USC Upstate
Cashier's Office/Student Account Services
800 University Way
Spartanburg, SC 29303
(864) 503-5334 – fax
tdixon3@uscupstate.edu - Email

Revised: September 2014