UPSTATE
University of South Carolina

Tuition Assistance Request (Advanced Payment of VA Tuition Assistance Benefit) (ARMY)

The Army has launched the new Army TA portal, ArmyIgnitED. Now that the new system is up and running, soldiers are required to submit a list of courses they are requesting TA for to the University, So that the University can upload your classes into ArmyIgnitED. **This form Must be sent in no later than 7 business days BEFORE the start of classes.**

Please complete the below form and submit it to tdixon3@uscupstate.edu. Once the form is received, please allow 24-48 hours for processing. Once this has been processed, you will receive an email with instructions on your next steps.

Student Information

USCID:
(Not VIP ID) *

First Name: *   Full Middle Name:

Last Name: *

Email: *   Phone Number:

Advanced Notification Agreement

☐ I understand that if I add or drop a course from the list of courses I provided or change the number of hours in which I am enrolled, I will have to submit a new Tuition Assitance Request form.

☐ I understand that I must submit this form, no later than 5 business days prior to the first day of class to request Tuition Assistance from the United States Army.

☐ I understand that I also must submit this form prior to 5 business days before the current semesters drop for nonpayment deadline and that by submitting the form after this time frame, I understand that my request may not be processed before the drop for nonpayment deadline.

☐ I understand that in the event my Tuition Assistance is withdrawn due to any reason, I will be financially responsible for any outstanding balance that is reflected on my student account.

Course Schedule Information

Please only list the courses you are requesting Tuition Assistance for: Term:

Course Discipline:	Course Number:	Class Name and Number of Credit Hours:	Class Start Date:	Class End Date:	Total Class Cost: ($250 Per Credit Hour Max, Tuition Only, No Fees)
Example: ENGL	U101	Critical Reading & Composition (3 Credits)	06/01/2021	07/01/2021	$750

Student Electronic Signature: