

What should I do if someone reports sexual assault, relationship violence, or stalking to me?

Listed below is a checklist to guide you if someone reports a sexual assault, incident of relationship violence, or stalking to you. These action items are intended to connect a victim or survivor with resources they may need. Disclosing an incident of violence can be difficult for a victim or survivor. Your response is critical to their healing, and can influence their decision to seek additional support and resources.

Please note if you are a University employee, it is also your responsibility to inform the victim or survivor that you are not a confidential resource. University employees (unless exempted under policy) have a duty to report the incident to the Title IX Coordinator. If a victim or survivor wishes to maintain strict confidentiality, please provide them with the University's confidential resources at uscupstate.edu/titleixresources.

- Support the Victim/Survivor:** Allow them to share openly without making judgments or evaluations.
- Report the Assault:** Ask the victim or survivor if they want you to call University Police. If they are willing, contact the USC Upstate Police Department at **(864) 503-7777** or call 911. Remind the victim or survivor that reporting the crime is not the same as prosecuting the crime. USC Upstate Police Department victim advocates are available 24/7 to provide support and information regarding the criminal justice process. Victim advocates can be reached at **(864) 503-7777**. USC Upstate Police Department victim advocates are not confidential resources.
- Recommend Medical Attention:** Encourage the victim or survivor to seek medical attention within 96 hours, if possible. Receiving medical attention immediately after an assault is important, whether or not a victim or survivor reports the assault. Medical attention can detect, document, and treat physical injury, sexually transmitted infections, and pregnancy. Go to the Spartanburg Regional Medical Center Emergency Room at 101 E. Wood Street, Spartanburg, SC 29303, or call **(864) 560-6000**.
- Seek Emotional Support:** Encourage the victim or survivor to seek emotional support and assistance. They can receive free confidential counseling at Counseling Services. Call **(864) 503-5195** for an appointment. After-hours crisis line, call **(864) 503-5195** and select option #2.
- Contact the Title IX Coordinator:** Explain to the victim or survivor that the Title IX Coordinator can assist with initiating supportive measures (with or without filing a Title IX Complaint) such as confidential counseling, extensions of deadlines or other course-related adjustments, No Contact Directive (mutual restriction on contact between the parties), arranging room changes or work modifications, class or work schedule changes, and filing a Title IX Complaint and completing an investigation, if requested. Let the victim or survivor know that initiating a Title IX investigation is not the same as initiating a criminal investigation. Both a Title IX investigation and a criminal investigation may occur concurrently. A victim or survivor can participate in the Title IX process without filing a police report, and vice versa. The Title IX Coordinator can be reached at **(864) 503-7193**.
- Contact Off-Campus Resources:** If the victim or survivor does not want to involve the University, Project R.E.S.T. is a free and confidential local non-profit that provides a 24/7 hotline, shelter, advocates, and therapy for victims and survivors. Project R.E.S.T. is a safe and confidential place where victims and survivors can learn about their options. Project R.E.S.T. 24/7 Hotline: **(864) 583-9803**.

Title IX is a federal law that prohibits discrimination on the basis of sex. Acts of sexual violence, relationship violence, and stalking constitute sex discrimination prohibited by Title IX. Any individual can make a report by submitting an online report via the QR code below, sending an email to titleix@uscupstate.edu, by calling **(864) 503-7193**, mail, or in person.



CONTACT US

Civil Rights & Title IX Coordinator
University of South Carolina Upstate
800 University Way Spartanburg, SC 29303
864.503.7193
titleix@uscupstate.edu
uscupstate.edu/diversity/title-ix/



Civil Rights & Title IX
UNIVERSITY OF SOUTH CAROLINA UPSTATE