

Foreword

The *Faculty Manual* is designed primarily for faculty members teaching in undergraduate and graduate programs at the University of South Carolina Upstate. Contained herein is information concerning University regulations and procedures considered to be of particular interest to faculty.

Faculty members and staff are urged to examine regularly the agendas and minutes of the General Faculty and Faculty Senate. Action by these bodies may modify the content of this *Manual* (subject to the approval of the University Board of Trustees). Changes in policies and regulations go into effect following the requisite approvals. The most current official version of the Faculty Manual is on the University web site at <https://www.uscupstate.edu/faculty-staff/faculty-governance/faculty-manuals/>.

The *Faculty Manual* has been edited by the Faculty Chair and the Faculty Advisory Committee, with the cooperation of the Chancellor and the Provost. Members of the faculty are invited to make suggestions and recommendations for the improvement of future editions of the *Manual*.

Pamela Steinke
Provost and Senior Vice Chancellor for Academic Affairs