PURPOSE
The policy is intended to outline campus services provided by the service unit for the USC Upstate campus. All service requests to be made through the Facilities Customer Service Center, 864-503-5500.

DEFINITIONS
- Waste management refers to materials collected as part of the university waste stream. The stream also includes materials that are recycled or diverted from the landfill.
- Pest Control refers to in house university service for unwanted insects, rodents, and birds.
- Recycling is a service provided by the unit on a routine basis to empty blue containers and divert materials from the landfill.

POLICY STATEMENT
Landscaping & Waste Management Services is responsible for maintaining an attractive university landscape by maintaining turf, plant beds, irrigation systems, emptying and cleaning waste receptacles, maintaining storm water systems, and providing pest control services.

PROCEDURES
A. Services
   a. Landscape Maintenance
      i. Turf Grass Management
      ii. Trees & Arboricultural Services
      iii. Ornamental Horticulture
      iv. Reflection Pools and Fountains
      v. Emergency Response - Severe or Winter Weather
   b. Landscape Construction
      i. Planting and Transplanting
      ii. Equipment Operation
      iii. Irrigation System Installation and Repair
c. Drives, Walks, Parking Lots, Parking Garages, Storm Sewers
   i. Cleaning
   ii. General Repair
   iii. Snow and Ice Control
   iv. Waste Management and Recycling
   v. Collection and Disposal of Solid Waste
   vi. Recycling
   vii. Pest Control (E & G Facilities)
   viii. Indoor Control of Pests and Prevention
   ix. Outdoor Control of Pests and Prevention

**HISTORY OF REVISIONS**

<table>
<thead>
<tr>
<th>DATE OF REVISION</th>
<th>REASON FOR REVISION</th>
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<tr>
<td>April 22, 2024</td>
<td>Approved by B. Harris</td>
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