
SCHOLARLY STUDENT TRAVEL SUPPORT PROGRAM

NOTE: Applications are accepted on a rolling basis (no fixed deadline) but must be submitted **at least 45 days before** you intend to travel.

I. PURPOSE:

The Student Travel Support Program is offered by the USC Upstate Office of Sponsored Awards and Research Support (SARS). It provides financial support to offset the costs of students traveling to present the results of their faculty-mentored research, scholarly endeavors, or creative activities at a professional or scholarly meeting, symposium, performance, or exhibition. **A faculty mentor submits the application, as they are the anchor for the research collaboration.**

II. FUNDING LIMITS:

Up to **\$750.00** per student per fiscal year to offset travel (flights, mileage, and ground transportation), registration, and lodging expenses. In the case of multiple students traveling to a conference to present their scholarship, **a separate application must be submitted for each student participant.** A maximum of \$2,000 can be awarded to support travel to a single conference regardless of the number of students traveling. *Note: If traveling to Columbia, SC, funding will be limited to mileage and registration.*

III. ELIGIBILITY:

Full or part-time USC Upstate degree seeking graduate and undergraduate students in good standing who will be presenting (or present at the event as a co-author) their faculty-mentored scholarly work/findings as part of a professional meeting, symposium, performance, or exhibition. Funding through is program is limited to students who are presenting scholarship conducted under the mentorship of a faculty member and is not available for other purposes (travel to a research site, attend/networking only, etc.).

IV. REQUIREMENTS:

Proof of abstract submission for presentation (or acceptance if available) must be submitted as supporting documents in the application (see #6 in Section V). Students supported by the travel support program must adhere to all rules and guidelines pertaining to student travel at USC Upstate. **Students awarded travel support MUST work with the SARS Office Grants Coordinator to complete a Travel Authorization form.**

V. APPLICATION PROCESS:

Applications to the student travel support program are accepted on a rolling basis as funds are available. Faculty mentors must complete an application and submit all the required materials **at least 45 days** before the travel dates. Complete ALL parts of the application using the [SARS Funding Opportunities Portal](#).

VI. APPROVAL CRITERIA:

This is a non-competitive program and funding is limited. Applications will be reviewed to assess eligibility and suitability. Once funds have been exhausted from the Student Travel Support Program for the fiscal year no more awards will be approved. Incomplete applications, applications submitted by students, or applications for travel that has already occurred will be rejected without review.