



Campus Security Authorities – Train the Trainer

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Our Mission:

Working together with
college & university
communities to create
safer campuses.

Our Values:

Expertise • Mission-driven
Collaborative • Authentic
Inclusive • Innovative

What We Do:

- Education
& Training
- Membership
- Policy Advocacy

● Initiatives:
Free topic-
specific
resources

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Clery Act: Overview

Who: Campus Security Authorities (CSAs) and local law enforcement

Where: Clery Act geography

What and How: **Annual**

- Annual security report (statistics, policy statements)
- Statistics to Department of Education

Ongoing

- Disclosures (timely warnings, emergency notification, daily crime log)
- Rights and options for victims of dating violence, domestic violence, sexual assault, and stalking

Enforcement: U.S. Department of Education (ED) Clery Group

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Today's Goals

- ☐ Identify multiple training techniques and strategies for training campus security authorities (CSAs).
- ☐ Set goals for institution-specific or department-specific curriculum development for CSA trainings.
- ☐ Receive training tools to use or adapt for CSA trainings.

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Campus Security Authorities

- Campus police department or campus security department of an institution
- Any individual or individuals who have responsibility for campus security
- Anyone designated by the institution to receive a crime report
- An official of an institution who has significant responsibility for student and campus activities

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Self-Reflect

Think of the worst training you ever attended. Why was the experience negative?

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slido

Please download and install the
Slido app on all computers you
use



**What words come to
mind when reflecting
on why that
experience was
negative?**

① Start presenting to display the poll results on this slide.

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Self-Reflect

Think of the best training you ever attended. Why
was the experience positive?

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slido

Please download and install the
Slido app on all computers you
use



**What words come to
mind when you think
of that positive
training experience?**

① Start presenting to display the poll results on this slide.

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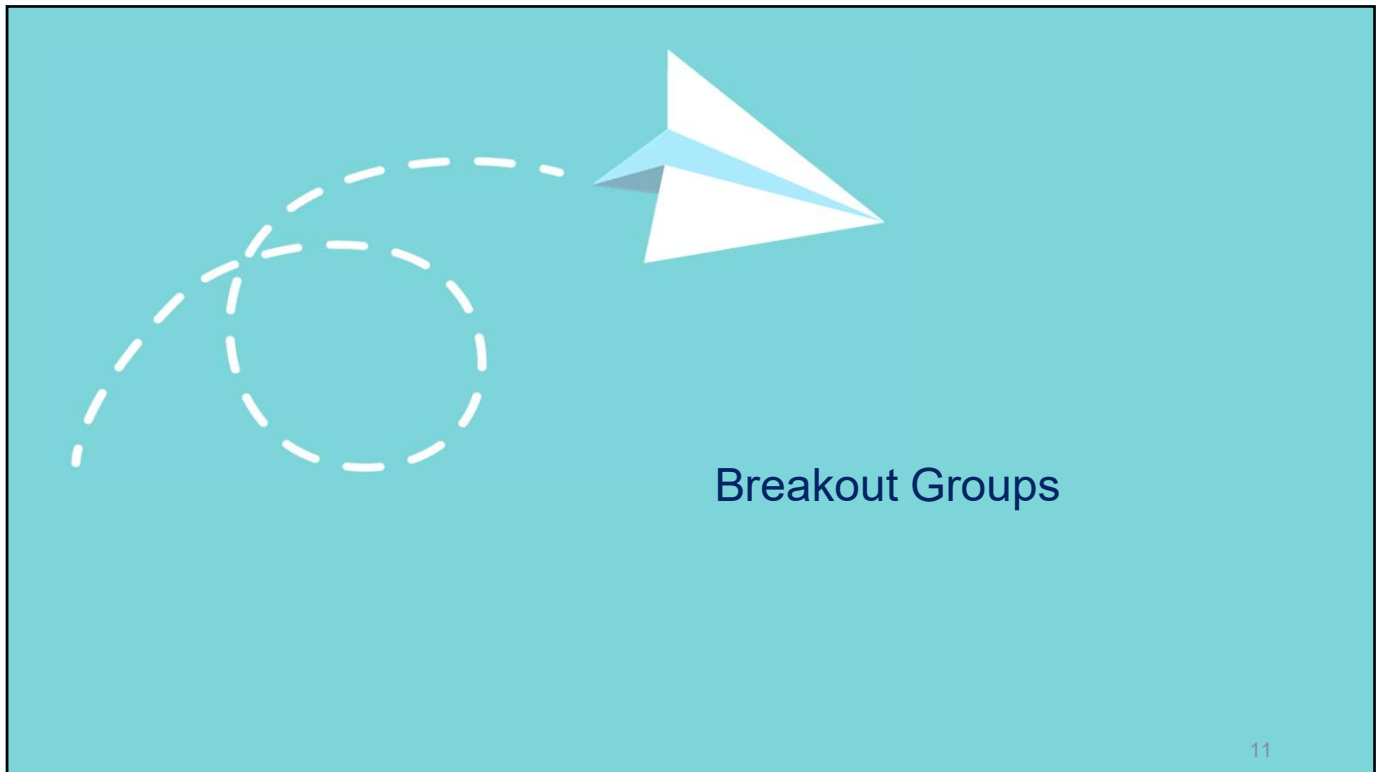
Breakout Groups

What happens if we don't succeed in effective
campus security authority training?

What will we see/hear/experience if we do succeed
in effectively training campus security authorities?

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We'll consider format....



....but not yet.

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CSA Training Video



While watching reflect on:

- Tone of training (What do you like? What do you dislike? What would you change?)
- CSA questions (Pretend you are your most combative/confused/engaged CSA – what questions would that CSA ask about the role and function of a CSA?)
- Use the training handout to record your thoughts

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Directions

- Everyone will be muted for the next 15 minutes.
- Keep Zoom open, but copy and paste the link in the chat box into a browser and watch the video:

Link: <https://vimeo.com/380084235?share>

Password: 4ic5Y<%oKXb8

When you get back, write a comment in the chat box to indicate you have returned. We'll leave a few minutes for everyone to finish the video and will get started again shortly after.

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use



Audience Q&A

① Start presenting to display the audience questions on this slide.

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BREAK TIME

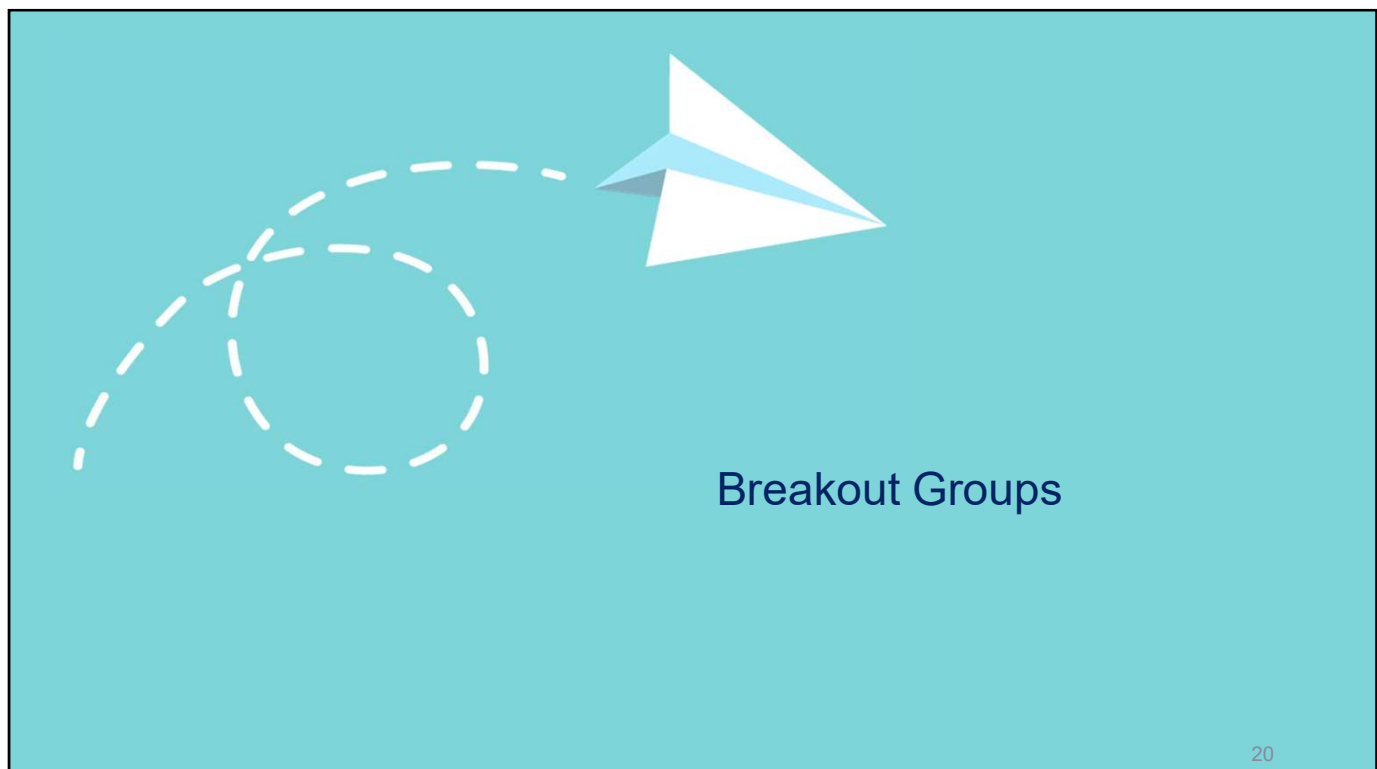
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Breakout Groups

- In your breakout groups, discuss the three questions that received the most up votes that we've included in the chat.
- How would you answer these questions as a facilitator? Are there any questions you'd need to understand more before facilitating a training?

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Debrief

- What questions might be the most challenging for an instructor to answer?
- What questions might be helpful to document in an FAQ?

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How might that activity help you back on campus?

- Prepare for difficult questions
- Determine if you need additional information
- Create an FAQ to support yourself/other instructors

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Creating the Training

- What do CSAs need to know?
- What resources are available?
- How much time is available?
- How should we prioritize content?
- What format should we use?

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Directions

- Over the next 10 minutes, review the sample training slides.
- Answer the questions on the handout.

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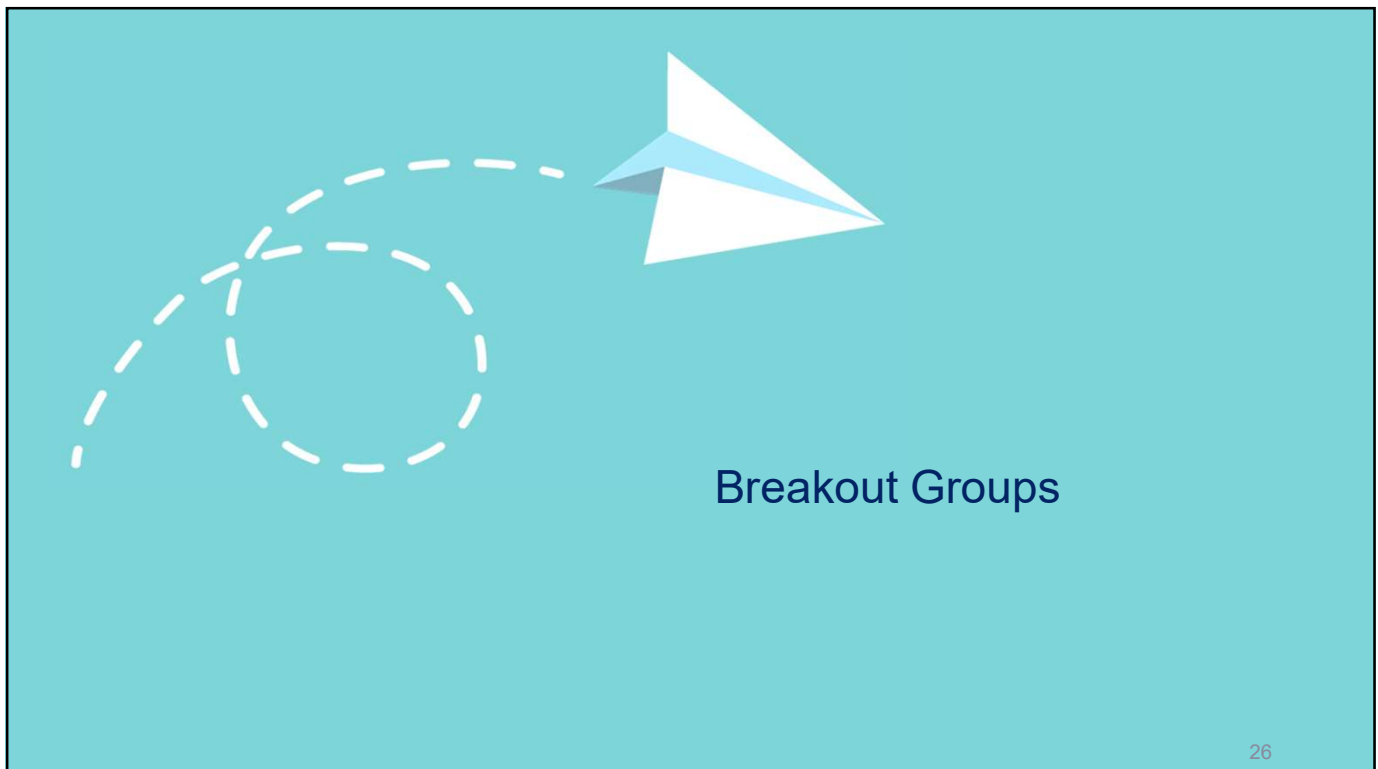
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Sample Slides

- What content would you keep?
- What would you remove?
- What would you add?
- How would you/could you modify the learning to a different format or for a different audience?

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Sample CSA Training Slide Use:

If you have any questions regarding the content in these slides, please contact:

Clery Center

info@clerycenter.org

484-580-8754

While this document contains a discussion of general legal principles and specific laws, it is neither intended to be given as legal advice nor as the practice of law, and should not be relied upon as such. Before taking any action, always check with a licensed attorney in your jurisdiction to ensure compliance with the law.

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Name/Logo of Institution

Sample Campus Security Authority Training

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Jeanne Ann Clery



Image © Clery Center

- Raped and murdered in 1986 in her residence hall
- Led to national awareness of campus crime
- Jeanne Clery Campus Safety Act
 - Commonly known as the Clery Act

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Why me?



- You're a trusted person on campus
- You're in a role where someone may come to you for support
- The campus has an obligation to work to prevent and respond to crimes on campus

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Who is a Campus Security Authority?

- Campus police department or campus security department of an institution
- Any individual or individuals who have responsibility for campus security
- Anyone specified in an institution's statement of campus security policy as an individual or organization to report crimes
- An official of an institution who has significant responsibility for student and campus activities

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Examples of CSAs

- [List key examples of CSAs on your campus]

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Exempt from Reporting

- There are two types of individuals exempt from Clery reporting obligations:
 - Pastoral Counselor
 - Professional Counselor

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What is the role of a CSA?

- **Report** to the official or office designated by the institution to collect crime report information allegations of **Clery Act crimes**

All CSA reports go to:
[Insert Department Name
/Contact Information Here]

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When do crimes need to be reported under the Clery Act?

- If a victim calls it to your attention
- If a witness or third party calls it to your attention

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Why do I need to report this information?



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Support for Victims of Sexual Assault, Domestic Violence, Dating Violence, & Stalking



Image © Clery Center

- Additional rights for both students and employees
- Rights and options in writing, including information regarding:
 - Procedures to follow
 - Existing on and off-campus services
 - Options for and assistance in changing
 - Academic, living, transportation, and working situation
 - Disciplinary procedures

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What crimes need to be reported?



- Murder/Non-negligent Manslaughter
- Manslaughter by Negligence
- Sex Offenses
 - Rape
 - Fondling
 - Incest
 - Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson

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What crimes need to be reported? (Continued)



- Hate Crimes
 - Any of the previously listed crimes plus:
 - Larceny-theft
 - Simple Assault
 - Intimidation
 - Destruction/Damage/Vandalism of Property

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What crimes need to be reported? (Continued)



- Arrests & Referrals
 - Liquor Law Violations
 - Drug Law Violations
 - Weapons Law Violations
- Dating Violence
- Domestic Violence
- Stalking
- Hazing

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What crimes need to be reported?

- Those within the institution's Clery geography



- If you're unsure whether a crime took place within Clery geography, **report it** and the campus can make that determination.

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What information should I share?

- Date/time of the incident
- General location
- Description (nature of the crime)
- May need to share more information based on other requirements and/or preference of person reporting

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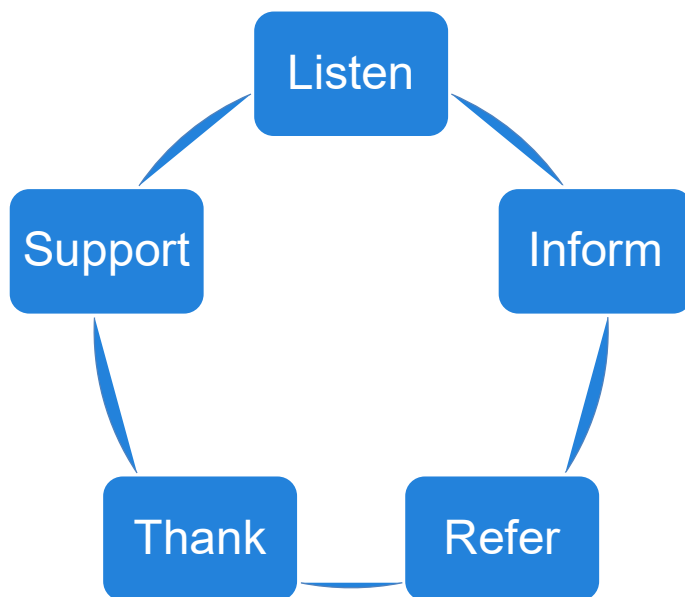
Things to Remember

- A CSA is **not responsible for determining whether a crime took place**
- Provide victims of dating violence, domestic violence, sexual assault, and stalking with **written notification of their rights and options**, which you can find here: [link to where to find document or hand out copies to participants]

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How to Respond



You can access the institution's reporting form here:
[link to reporting form or site]

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Case Study

A student mentions to their boyfriend that a number of rooms on their residence hall floor were broken into during the previous night's basketball game. The student states that they do not know if the perpetrators are from their institution or members of another institution. Later that day, the student's boyfriend tells the soccer coach the story.

What is required of the soccer coach?

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Unsure? Report.



Insert photo of
your current
annual security
report

- If you are unsure whether or not a crime is a Clery crime, report it.
- For more information about how our institution responds to crime, please see our annual security report.

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Questions?

- Individual/Department Contact Information

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Consider...

10/30/60

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Make Your Plan

- Training mode and venue
- Specific instructional methods
- When to train
- How much time
- Who can help you coordinate or facilitate?
- Who will train?
- Possible challenges

CLERY CENTER at the heart of campus safety

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CSA TRAIN-THE-TRAINER

CSA VIDEO ACTIVITY

Tone of Training What do you like? What do you dislike? What would you change to meet the needs of your campus?	CSA Questions Pretend you are your most combative/confused/engaged CSA - what questions would they ask about the role and function of a CSA?
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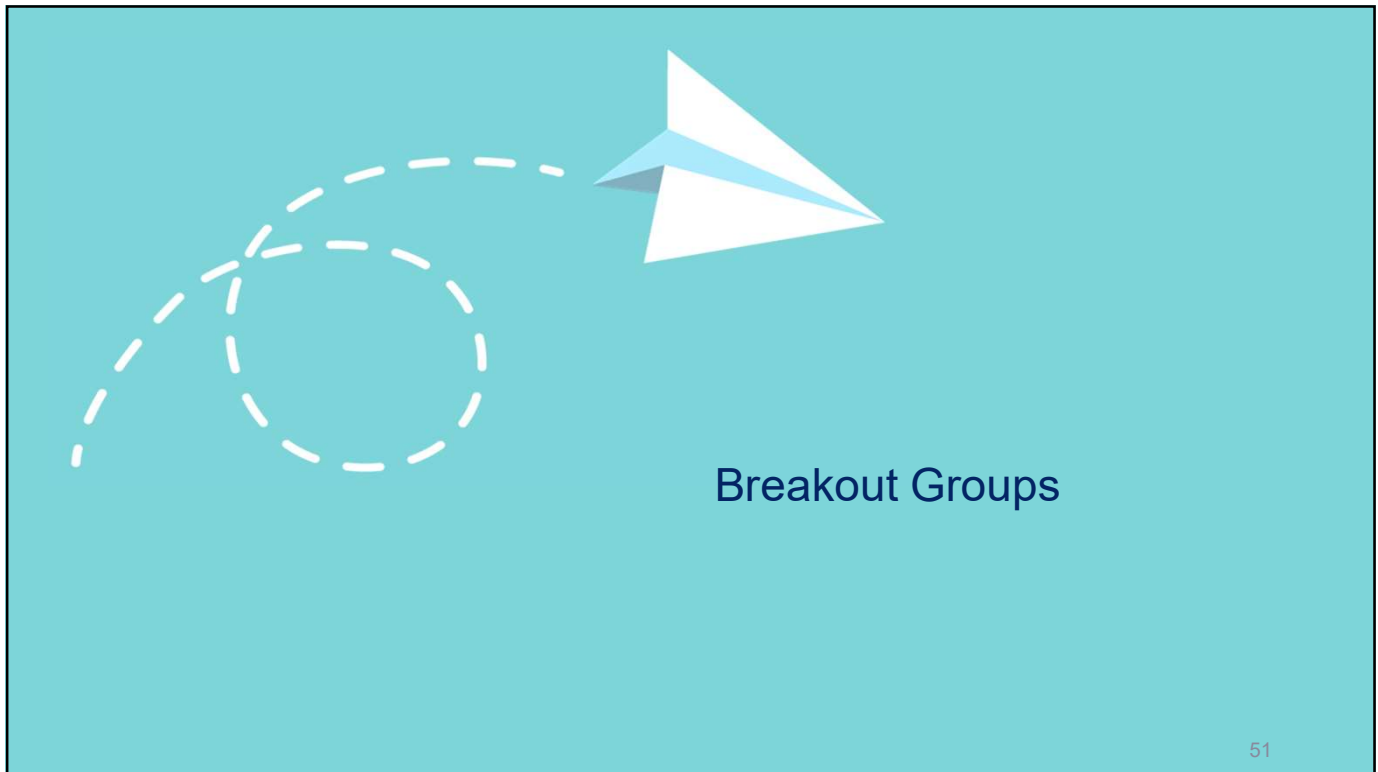
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Think/Pair/Share

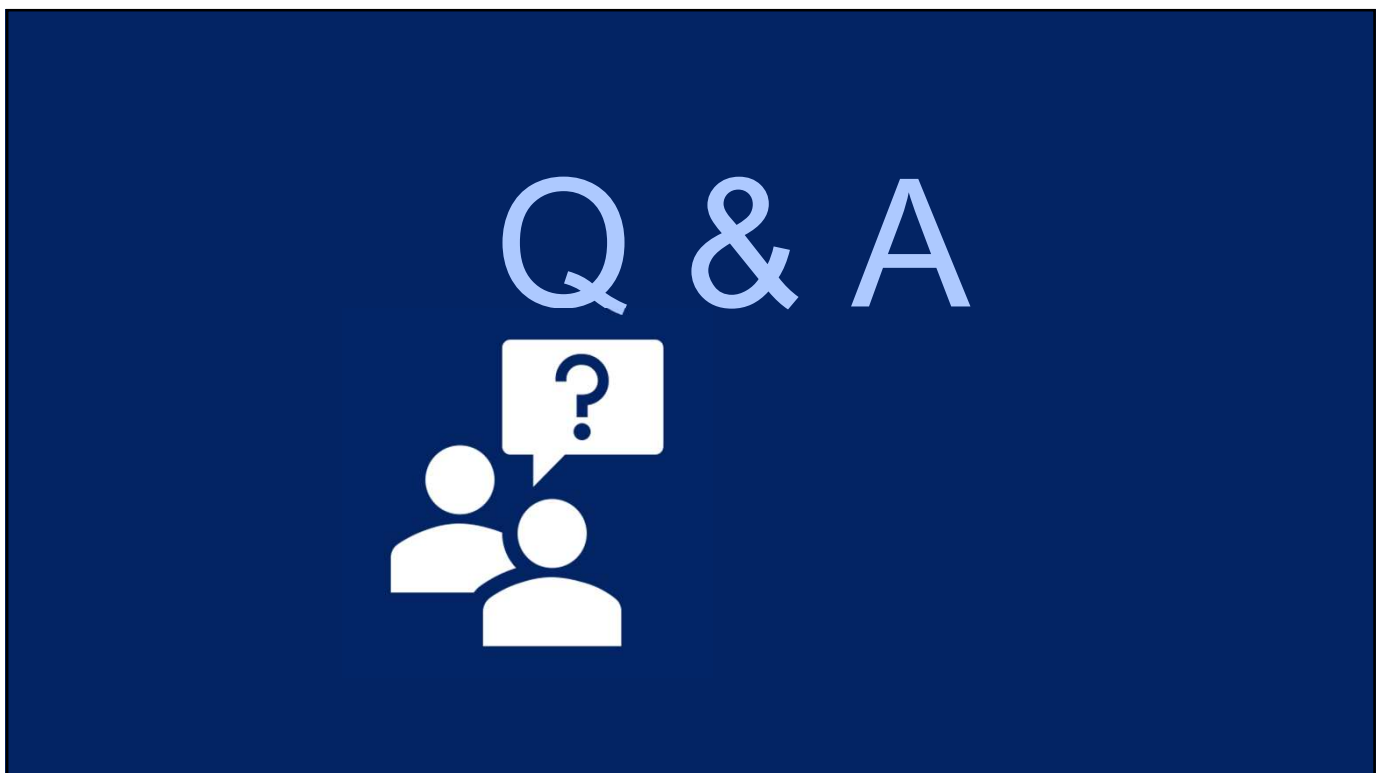
- You will be paired with at least one other person from this training in a breakout room.
- Share your training plan and practice describing at least one of the areas below:
 - A summary of the Clery Act
 - An overview of the role of a campus security authority
 - Why campus security authorities are important
 - The importance of a compassionate response to a report

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