

### Vehicle Immobilization Policy (Pink, Yellow and Green Parking Lots)

The University of South Carolina Upstate has a parking policy in effect which requires students, employees and visitors to secure a parking permit prior to parking a vehicle on University property. Exceptions to this policy may be made for visitors attending athletic contests, pre-arranged meetings on matters of University business, or other special events where prior arrangements have been made with University Administration.

From time to time it is necessary to utilize a wheel immobilizer to “boot” illegally parked vehicles in order to ensure parking permit compliance from perpetual offenders. To this end it shall be the policy of the Department to “boot” vehicles outside of residence hall parking lots under the following conditions:

- 01) If a vehicle parked on campus has received two prior citations for failure to register a vehicle, the third and/or any subsequent citations will result in the wheel immobilization of the vehicle, regardless of any pending appeals for failure to register. Violators must submit payment in full before the boot will be removed from the vehicle. Any exceptions must be approved by either the Chief of Police, Assistant Chief of Police or Administrative Manager.
- 02) Perpetual offenders who accumulate five (5) or more unpaid parking citations for any parking violation or combination of violations in the same semester will result in the wheel immobilization of the vehicle.
- 03) Vehicles may also be immobilized when other University parking ordinances have been violated that threaten the welfare or safety of the University community or are the subject of a criminal investigation when it is prudent to identify the owner or operator of said vehicle.
- 04) The “boot” shall not be removed until the vehicle has been registered with the University Police Department and all fees are paid. These include past due parking citations and boot fees. Any exceptions must be approved by the Chief of Police or his designee.
- 05) All citations and boot fees must be paid within 48 hours of the boot installation or the vehicle will be towed at the owner’s expense.
- 06) Vehicle Immobilizers
  - Parking and police personnel will be trained on the proper installation and removal of vehicle immobilization devices.
  - Vehicles that are immobilized shall have the booting device attached to the rear driver’s side wheels.
  - A notice of vehicle immobilization including the phone number of the Police Department shall be attached to the driver’s side window at time of installation.

Vehicle Immobilization Policy (Residential/Red Parking Lots)

- 01) Vehicles parked in a red or residential zone parking area that do not display either a current long-term residential parking permit or a temporary parking permit are subject to immediate vehicle immobilization at the discretion of the Police Department.
- 02) Vehicles may also be immobilized whether or not a current long-term or temporary permit is displayed when other University parking ordinances have been violated that threaten the welfare or safety of the University community or are the subject of a criminal investigation when it is prudent to identify the owner or operator of said vehicle.
- 03) Perpetual offenders accumulating five or more parking citations in the same semester.