# Office of Sponsored Awards and Research Support

# Scholarly Course Reallocation Program

***NOTE:*** *Applications are accepted each fall semester for the upcoming spring, and each spring semester for the upcoming fall. You should discuss applying to this program with your Department Chair or Dean* ***before*** *applying.*

## Section 1: Purpose

The Scholarly Course Reallocation Program is offered by the USC Upstate Office of Sponsored Awards and Research Support (SARS). The program is intended to increase a faculty member's research, scholarly, or creative productivity by reducing their course load for a semester by one course. Funding decisions will prioritize those projects which will lead to external grant submissions.

## Section 2: Amount

The program will award up to **$2,500** to the faculty member's department/unit to hire an adjunct instructor who will teach the course that the faculty member would have been teaching.

## Section 3: Eligibility

All full-time USC Upstate faculty members are eligible to apply for this program. A faculty member can only be awarded one course-release per academic year through this program, and the funds cannot be used for degree requirements.

## Section 4: Contact Us

For more information regarding the application process, approval criteria, and post-award expectations, please sign in to your employee SpartanHub account (see section 5) and locate the SARS Research Support page underneath the Faculty Resources Tab.

For questions regarding this program and the application process, please use the following link to book an appointment with our SARS team. While booking, please select the "Upstate Faculty Support Programs" meeting type.

Link to Sponsored Awards and Research Support Bookings.

## Section 5: Relevant Links

Sponsored Awards SpartanHub. (for general information about support programs and sponsored awards.)

Current Fringe Rates. (used to calculate total compensation equaling requested salary + fringe)

Office of Research Compliance. (for all matters related to IRB, human subjects research, use of animals in research, etc.)