UPSTATE
University of South Carolina

OFFICE OF SPONSORED AWARDS AND RESEARCH SUPPORT

Office of Sponsored Awards and Research Support

Mini-Grant Program

NOTE: *Applications are accepted on a rolling basis (no fixed deadline).*

Section 1: Purpose

The Mini-Grant Program is offered by the USC Upstate Office of Sponsored Awards and Research Support (SARS). The program supports faculty members and students in their pursuit of research, scholarship, and creative collaborations. The faculty mentor applies for funding to support a project that includes at least one student researcher. It is very important that the application clearly articulates:

(a) how support from the mini-grant program helps to make the project possible, and

(b) the scholarly/creative outcomes for both the faculty mentor and student(s).

Section 2: Amount

Faculty mentors can request up to **$750.00** for equipment, supplies, publication costs, or travel related expenses required to complete the project. Funds may be used for publication costs only if a USC Upstate student is listed as a co-author of the work being published.

NOTE: The Mini-grant program does not fund travel to attend or present at professional meetings or conferences; only travel that is necessary to conduct the research. All funds should be expended by May 30th of each year.

Section 3: Eligibility

Full-time faculty members working with full or part-time degree-seeking USC Upstate undergraduate or graduate students on scholarly research or creative projects are eligible to apply. Preference will be given to those projects occurring outside normal course activities and to those with the potential to result in external publication, presentation, performance, or exhibition. Faculty and students who have received a previous Mini-Grant may apply for additional support but must provide evidence of satisfactory progress in their project to be considered for additional funding (see section 4).

At most, one award can be funded per faculty mentor per semester.

Section 4: Contact Us

For more information regarding the application process, approval criteria, and post-award expectations, please sign in to your employee SpartanHub account (see section 5) and locate the SARS Research Support page underneath the Faculty Resources Tab.

For questions regarding this program and the application process, please use the following link to book an appointment with our SARS team. While booking, please select the “Upstate Faculty Support Programs” meeting type.

Link to Sponsored Awards and Research Support Bookings.

Section 5: Relevant Links

Sponsored Awards SpartanHub. (for general information about support programs and sponsored awards.)

Current Fringe Rates. (used to calculate total compensation equaling requested salary + fringe)

Office of Research Compliance. (for all matters related to IRB, human subjects research, use of animals in research, etc.)