# Office of Sponsored Awards and Research Support

# Research Advisory Council

## Section 1: Charge

The Research Advisory Council is formed as an ad hoc group under the auspices of the Office of Sponsored Awards and Research Support for the overarching purpose of steering the development of initiatives, policies, and procedures that support the research, scholarly, creative, and grant writing endeavors of both faculty and students at the University of South Carolina Upstate.

## Section 2: Specific Responsibilities

The specific responsibilities of the Research Advisory Council include:

**A.** Guiding the development of new internal funding support programs that support faculty and students in research, scholarly, creative, and grant writing projects;
**B.** Providing feedback and advice on refining the policies and procedures of existing internal funding programs;
**C.** Reviewing applications for the primary internal support programs and deciding which applicants should be funded;
**D.** Guiding the development and refinement of grant writing policies and procedures.
**E.** Providing feedback and advice on other research, scholarly, creative, and grant writing initiatives.

## Section 3: Meetings

The Research Advisory Council will meet at least two times per academic year. This includes once during fall semester and once during spring semester to review internal support programs.

Additional meetings of the Council may be called in order to discuss issues related to the planning, policies, and procedures of new and existing initiatives.

**NOTE:** Meetings are called and scheduled by the Chair of the Research Advisory Council.

## Section 4: Membership

The Research Advisory Council consists of one faculty member each from the following colleges:

(a) The Mary Black College of Nursing
(b) The George Dean Johnson, College of Business and Economics
(c) The College of Education, Human Performance, and Health
(d) The College of Arts, Humanities, and Social Sciences
(e) The College of Science and Technology

In addition, the Council includes:

(a) One additional faculty member from either the College of Arts, Humanities, and Social Sciences OR the College of Science and Technology.
(b) The Director of Research (ex-officio, however, will be able to vote in tie-breaking situations)
(c) The Director of Sponsored Awards (ex-officio, non-voting member)
(d) The Senior Vice Chancellor of Academic Affairs (ex-officio, non-voting member)

**NOTE:** Each voting member will be appointed to the Research Advisory Council by the Dean of their College and will serve a three-year term.

The Director of Research will Chair the Research Advisory Council.

## Section 6: Contact Us

For questions regarding the Research Advisory Council, please contact:

**Dr. Joshua Ruppel**

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