

ADMINISTRATIVE DIVISION – FACILITIES MANAGEMENT
POLICY TITLE – CAMPUS UTILITIES AND ENERGY DISTRIBUTION
POLICY NUMBER – FCMN 2.15
SCOPE OF POLICY – USC UPSTATE
DATE OF POLICY – APRIL 24, 2024
RESPONSIBLE OFFICER – DIRECTOR OF FACILITIES MANAGEMENT
ADMINISTRATIVE OFFICE – FACILITIES MANAGEMENT

I. PURPOSE

This policy is intended to provide guidance and unit responsibility for campus energy production, distribution, consumption, and measurement.

II. DEFINITIONS

Energy production refers to chilled water production in university energy plants. High voltage system refers to the university owned and operated electrical distribution system for the USC Upstate campus. Energy policy refers to recommended energy practices and procedures that are intended to conserve energy consumption on the Columbia campus.

Refer to [Sustainable Energy Policy](#) for campus wide energy guidelines.

III. POLICY STATEMENT

The Building Service department of Energy Management is responsible for generating, distributing, and maintaining chilled water (for air conditioning) systems on the USC Upstate campus. In addition, the unit is responsible for the measurement and verification of all energy related services and new construction. The unit is responsible for managing utility infrastructure and energy related project work.

IV. PROCEDURES

If utility services are interrupted, call the Facilities Customer Service Center at 864-503-5500 between the hours of 8:00 PM and 5:00 PM. After hour utility problems may also be directed to University Public Safety at 864-503-7777.

V. HISTORY OF REVISIONS

April 22, 2024 – New policy approved by B. Harris